

Example of standard invoice layout:

Invoice

Invoice number
TEST1234567

Invoice date
20180921

Due date
20181021

Order number
Purchase order provided by
Nordea (if applicable)

Reference
Name Surname/cost centre

Buyer
Nordea Bank Abp
Satamaradankatu 5,
7332545014840
VAT number: FI28583949

Orderer: Name Surname/cost centre

Customer number

Delivery date
20170921

OCR

Subscription number
Nordea contract ID - i.e. CW123456 (as specified during
onboarding process)

Supplier contact
Jane Smith
jane.smith@test.com

Supplier Name
Address 1
Address 2
VAT number: SE999999999901
Postal giro: 12345-1
IBAN: SE123456789123456789

Comments
Test invoice.

Line	Item	Description	Delivery date	Quantity	Unit	Unit price	Total price
1	15445	Office materials		15	PCE	50,00	750,00
2	25474	Printers		1	PCE	1000,00	1000,00
Sum excl. VAT							1750,00
VAT amount							0,00
Adjustment amount							0,00
To pay							1750,00
Currency							SEK

Tax	Reduction	Taxable amount	Tax %	Amount
VAT	Standard	1750,00	0,00	0,00

Example of IT invoice layout:

Invoice

Invoice number
TEST1234567

Invoice date
20180921

Due date
20181021

Order number
Purchase order provided by
Nordea (if not applicable,
Nordea contract ID)

Reference
ITSE/project number provided
by Nordea

Customer number

Delivery date
20170921

OCR

Subscription number
Project number provided by Nordea

Buyer
Nordea Bank Abp
Satamaradankatu 5,
7332545014840
VAT number: FI28583949

Orderer: ITSE/project number provided
by Nordea

Supplier contact
Jane Smith
jane.smith@test.com

Supplier Name
Address 1
Address 2
VAT number: SE999999999901
Postal giro: 12345-1
IBAN: SE123456789123456789

Comments
Test invoice.

Line	Item	Description	Delivery date	Quantity	Unit	Unit price	Total price
1	1546	John Smith – IT consultancy work		15	Hour	50,00	750,00
2	2244	Travel expenses		1	PCE	1000,00	1000,00
Sum excl. VAT							1750,00
VAT amount							0,00
Adjustment amount							0,00
To pay							1750,00
Currency							SEK

Tax	Reduction	Taxable amount	Tax %	Amount
VAT	Standard	1750,00	0,00	0,00